

**Return of Purchases of Potatoes for  
Human Consumption: July 2017 to June 2018**  
**Return Month:**  
**Please complete and return no later than 28th**



Levy payer No:

AHDB Stoneleigh Park, Kenilworth, Warwickshire CV8 2TL

**Commercially sensitive information: provided in confidence**

**Please include:** potatoes bought for human consumption. Show total purchases in 1(a) and first purchases in 1(b)

**Do not include:**  
Potatoes bought for seed or stock feed  
Potatoes bought from Northern Ireland, imported potatoes, or,  
Potatoes sold from your own production

PLEASE NOTE: Where levies are based on estimates, i.e. where a return has not been received, we will charge levy at the higher rate.

**If you are a retail seller or a caterer, please read section 3 overleaf BEFORE completing the return**

**Buyer's Declaration:**  
I confirm that the entries in this return are correct to the best of my knowledge and belief.

Name (*Please print*) .....

Date .....

Signature .....

Status ..... (e.g. Director, Manager, Secretary)

Months	Part 1 Purchases				Part 2 Stocks	
	Total purchases (a)		First Purchases (b)		2017 Crop Tonnes	2018 (old) Crop Tonnes
	2017 Crop Tonnes	2016 (old) Crop Tonnes	2017 Crop Tonnes	2016 (old) Crop Tonnes		
1 July 2017						
2 August						
3 September						
4 October						
5 November						
6 December						
7 January 2018						
8 February						
9 March						
10 April						
	2017 Crop Tonnes	2018 (new) Crop Tonnes	2017 Crop Tonnes	2018 (new) Crop Tonnes	2017 Crop Tonnes	2018 (new) Crop Tonnes
11 May						
12 June						

**RETURN OF POTATOES BOUGHT FOR HUMAN CONSUMPTION**

To the buyer whose name and address appears overleaf.

**Section 1: Use of Information**

Under the Agriculture and Horticulture Development Board Order 2008 ("the Order"); if you are required to pay levy as a Potato Buyer, you must notify the Agriculture and Horticulture Development Board (AHDB) each month of your tonnage purchases of potatoes using this return form.

The tonnage information in Part 1(a) will be used for calculating the levy payable under the Order. This will be invoiced quarterly, in arrears, and will fall due on 31 December, 31 March, 30 June, 30 September.

The monthly tonnage and stock information will be used by the AHDB Potatoes for collecting and formulating statistics.

**N.B: It is in your interest to submit the return promptly, in order that levy can be charged at the normal rate on the true tonnage. Otherwise the tonnages will be estimated by AHDB, based on information in its possession and invoiced at a higher rate.**

**Penalties:**

It is an offence under the Order to fail to complete the return, or to give false or misleading information. AHDB has the power to make estimates where no proper return has been submitted. You will then have 28 days to provide a return, or the estimated levy will become payable. In either case the higher levy rate will apply.

**Queries:**

If you have any queries or problems about completing this return, please contact the Levy Collection Team at our Stoneleigh office, who will be happy to help you. Telephone number 02476 478604

**Section 2: Notes on Completing this Return**

**Part 1 – purchases**

Enter the weights (after stones and soil have been removed) of all the potatoes you bought during the month.

**1(a) – total purchases**

In the first two columns please enter ALL potatoes bought from any source in Great Britain, old and new crop as appropriate.

**1(b) – first purchases**

In the next two columns, please enter potatoes bought direct from growers in Great Britain, old and new crop as appropriate.

**Part 2 – stock of potatoes for human consumption**

Please enter the total weight of potatoes in stock or in transit to you at the close of business at the end of the month in question.

N.B. DO NOT INCLUDE potatoes of your own production which are still on your farm, or seed, or stock feed, or imported potatoes.

**Section 3: Have you bought potatoes in the course of your business as a retail seller or caterer?**

If yes, when completing Part 1 (columns 1-4) of the return, please include only potatoes purchased direct from Growers.

All Potatoes bought otherwise than for sale by retail or as a caterer must be returned irrespective of the source.

**DEFINITIONS**

**Buyer** – this means a person who buys 1,000 tonnes (one thousand tonnes) or more of potatoes grown in Great Britain in any year ending 30 June.

Co-operatives of potato growers are exempted from paying Potato Buyer levy on purchases of their members' potatoes but must include potatoes bought from other sellers.

**TITLE OR ADDRESS**

If the title or address on this return is incorrect, please give correct details below

If limited company, please advise registered address if different from overleaf

If the business is not a limited company please detail full names of partners or owner (if sold trader) or if the business is a limited company, detail the full names of the directors and indicate their position with the appropriate code. Codes are  
P = Partner      D = Director      O = Owner (sole trader)      T = Trustee      F = Financial Director

Name	Position	Name	Position

**Market Sector Information** ~ in which sector do you operate? (please tick ✓)

Merchant/wholesaler       Processing       Seed

Fresh / pre-pack       Fresh: chipping (for sale to chip shops)

AHDB Potatoes is a division of the Agriculture & Horticulture Development Board and is authorised to act on its behalf.